

**2012**

*Time : 3 hours*

*Full Marks : 60*

*Candidates are required to give their answers in their own words as far as practicable.*

*The questions are of equal value.*

*Answer any **four** questions in which*

*Q. No. 1 is compulsory.*

1. [A] Choose the correct option from four given multiple choices :
  - (a) Correcting a text of document is called :
    - (i) Formatting
    - (ii) Editing
    - (iii) Proofing
    - (iv) None of these
  - (b) Memory storage equal to 1024 bytes in a computer is :
    - (i) Kilobyte
    - (ii) Mega byte

- (iii) Gigabyte
- (iv) None of these
- (c) A CPU consists of at least :
  - (i) ALU and Register
  - (ii) ALU and Control Unit
  - (iii) ALU and ROM
  - (iv) RAM and ROM
- (d) Which of the following is not an output device ?
  - (i) Scanner
  - (ii) Printer
  - (iii) Flat Screen
  - (iv) Touch Screen
- (e) Primary Memory Stores :
  - (i) Data alone
  - (ii) Program alone
  - (iii) Result alone
  - (iv) All of these

[B] State whether the following statements are 'True' or 'False' :

- (f) UNIX is an operating system.

- (g) ROM is volatile.
  - (h) Charles Babbage is known as "Father of Modern Computer".
  - (i) BASIC, COBOL, FORTRAN are examples of High Level Languages.
  - (j) We can protect our documents using "Formatting".
2. Define the term database architecture.
  3. What are the advantages of Database Management System ?
  4. Write down all the steps of mail merge.
  5. What are the sources of long term financing ? Explain them briefly.
  6. What do you understand by cell reference ? different types of cell reference.
  7. Explain the functioning of a CPU in computer.

